

**CITY OF PLAINFIELD
CITY COUNCIL MEETING
PLAINFIELD CITY HALL
September 4, 2025**

Mayor Geise invited everyone present to join him in a moment of silence, followed by the posting of the Colors, and the Pledge of Allegiance.

The Plainfield City Council met in regular monthly session on September 4, 2025, in the Council Chambers of City Hall at 6:00pm with Mayor Thomas Geise presiding and Council Members Clyde Balvanz, Jamison Downing, Timothy Neil, Joseph Schmall, and Chad Shurtleff present. The following department heads were in attendance: Brice Dietz, Maintenance Superintendent and Abigail Miller, City Clerk/Treasurer.

Motion by Downing, seconded by Neil to approve the agenda. Ayes: All. Motion carried.

There were no comments during open time for the public.

Motion by Shurtleff, seconded by Schmall to approve the minutes of August 5, 2025 claims for September 2025, and September Financial Reports. Ayes: All. Motion carried.

Department Reports:

Bremer County Sheriff's Office- Call Hours report was reviewed by the Council. Deputies spent 65 hours and responded to 11 calls for service in Plainfield during the month of July 2025.

Cemetery- Council reviewed Willow Lawn Cemetery Brochure made by City Clerk Miller for donations to be made for tree revitalization in cemetery. Also, council members reviewed and approved new signage to be put up in cemetery stating, "Willow Lawn Cemetery Visitor Parking Only NO SPORTS PARKING." Nays: None. Motion carried.

City Attorney- Council reviewed building permit fee resolution for increasing rates. The standard building permit fee was \$35.00 and increased to \$50.00. The penalty for failure to obtain a building permit is \$200.00. The expedited processing fee (when council action is required outside of a regular meeting): \$125.00. RCV- Ayes: Balvanz, Downing, Neil, Schmall, and Shurtleff. Nays: None. Motion carried.

City Council/Mayor- City Clerk Miller let Council know that paperwork for Mayor Geise and two incumbents was submitted to county Auditor. Candidate filing ends with papers due at the Bremer County Auditor's Office by 5:00 p.m. on September 18, 2025.

City Hall- The office will be closed September 17th-19th for training. Mayor Geise and Superintendent Dietz discussed signage to be put outside of City Hall for public to have a better visual of where City Hall is from either side of the road.

Finance- City Clerk Miller shared with Council reviewed insurance renewal documents from ICAP. Also, reviewed health insurance documents for Dietz health insurance starting in September.

Fire Department- Mayor Geise reminded Council of the Annual Pork Dinner Fundraiser held on Sunday, September 7th 11am-2pm. All proceeds will go towards purchasing a new Tanker Truck.

First Responders- Miller applied for the annual ICAP grant for needed safety items.

Library- Miller informed the Council that Library janitor put in their two weeks in the middle of August. The Library Board is going to be completing janitorial duties until a new janitor is hired. Plainfield Library Board has one board member opening at this time.

Parks- Superintendent Dietz stated that all pickleball equipment has been broken and City Hall will not be replacing equipment. The public will need to bring their own pickleball equipment.

Plainfield Days Committee- The committee will be hosting a free-will donation Hot Beef Supper fundraiser on November 7th from 5-7pm at the Plainfield Methodist Church.

Roads- Mayor Geise shared with Council that the roads seal completed by Blacktop services has improved the roads. Superintendent Dietz stated next year he will assess what streets need to be sealed again and side streets that might not need to be sealed.

Water, Sewer & Garbage- Superintendent Dietz stated he sent a report to the DNR to stay in compliance with wastewater sampling. Plainfield hasn't had any issues and has been compliant to date. Superintendent Dietz will be completing sanitary sewer manhole inspections.

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Motion by Neil, seconded by Balvanz to accept the monthly department reports. Ayes: All. Motion carried.

Motion by Downing, seconded by Shurtleff, to approve the 2nd reading and waive 3rd reading of Ordinance No. 50: AMENDING PROVISIONS PERTAINING TO FEES FOR MOSQUITO SPRAYING SERVICES. Roll call vote- Balvanz, Downing, Neil, Schmall, and Shurtleff. Nays: None. Motion carried.

Motion by Neil, seconded by Schmall to approve Resolution No. 2025-12: UPDATING BUILDING PERMIT FEES. Roll call vote- Balvanz, Downing, Neil, Schmall, and Shurtleff. Nays: None. Motion carried.

Halloween Trick-or-Treating is set for Thursday, October 31st from 5:30-7:30pm. Mayor Geise shared that he is going to request businesses to participate this year again on Main Street. Motion by Shurtleff, seconded by Neil. Ayes: All. Motion carried.

Discussion was held on multiple nuisance properties. Letters will be going out to property owners within the next week following previous yellow tags that were sent out. Along with discussion on municipal infractions letters that will be sent out to property owners.

Motion by Balvanz, seconded by Schmall to adjourn the meeting at 7:11pm. Ayes: All. Motion carried.

Thomas Geise, Mayor

Attest: Abigail Miller, City Clerk/Treasurer

Transcribed by the City Clerk/Treasurer, subject to Council approval.