

**CITY OF PLAINFIELD
CITY COUNCIL MEETING
PLAINFIELD CITY HALL
May 13, 2025**

Mayor Geise invited everyone present to join him in a moment of silence, followed by the posting of the Colors, and the Pledge of Allegiance.

The Plainfield City Council met in regular monthly session on May 13, 2025, in the Council Chambers of City Hall at 6:00pm with Mayor Thomas Geise presiding and Council Members Jamison Downing, Timothy Neil, Joseph Schmall, and Chad Shurtleff present. Council Member Clyde Balvanz was absent. The following department heads were in attendance: Brice Dietz, Maintenance Superintendent and Brittney Lentz, City Clerk/Treasurer; along with one visitor, Abigail Miller.

Motion by Shurtleff, seconded by Downing to approve the agenda. Ayes: All. Motion carried.

There were no comments from the public.

Motion by Downing, seconded by Neil to approve the consent agenda, which included the minutes of March 31, April 7, and April 14, 2025, the April 2025 Financial Reports, and the claims for May 2025. Ayes: All. Motion carried. Ayes: All. Motion carried.

Motion by Downing, seconded by Neil to approve Resolution No. 2025-05: ADOPTING AN UPDATED RECORDS MANAGEMENT AND RETENTION MANUAL. Roll call vote- Ayes: Downing, Neil, Schmall, and Shurtleff. Nays: None. Absent: Balvanz. Motion carried.

Mayor Geise opened the public hearing concerning the FY25 Budget Amendment at 6:05pm. City Clerk Lentz reviewed the amended revenue and expenditure amounts with the Council. No comments, questions, or concerns, written or oral, were received from the public. Mayor Geise closed the public hearing at 6:08pm.

Motion by Schmall, seconded by Shurtleff to approve Resolution No. 2025-06: AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025. Roll call vote- Downing, Neil, Schmall, and Shurtleff. Nays: None. Absent: Balvanz. Motion carried.

Motion by Downing, seconded by Schmall to approve a building permit for 412 Main Street, to install a privacy fence on the north property line. Written permission from the adjoining property owner was filed with the permit. Ayes: All. Motion carried.

Department Reports:

Bremer County Sheriff's Office- Call Hours report for April was reviewed by the Mayor and Council. Deputies logged 57.5 hours with 5 calls for service in Plainfield.

City Hall- Council reviewed the ICAP insurance renewal. Motion by Shurtleff, seconded by Neil to approve the renewal as submitted. Ayes: All. Motion carried.

Fire Department- Fire Chief Wagner scheduled physicals with MedCompass for July. City Clerk Lentz checked with IMWCA, and physicals are not required for first responders, just firemen.

Plainfield Days- Mayor Geise reported that the committee has been working hard on the schedule for Plainfield Days 2025. Donation letters will be mailed out soon.

Roads- Lentz reported that she spoke with Sheriff Pickett and Deputy Whitney and slow-moving vehicles signs need to be on golf carts, not just UTVs. Consensus of the council was to amend the ordinance to remove the orange safety flag requirement and replace it with the SMV sign. Superintendent Dietz reported that Steffes will be starting to seal coat streets in June.

Water, Sewer, & Garbage- Superintendent Dietz ordered two new water meters for the concession stand, and will be installing them soon.

Motion by Neil, seconded by Shurtleff to accept the monthly department reports. Ayes: All. Motion carried.

Motion by Downing, seconded by Schmall to approve a Special Class C Retail Alcohol License (BW) for the Plainfield Days Committee. Ayes: All. Motion carried.

Further discussion was held on changing the Local Option Sales & Service Tax designation from 100% infrastructure to be able to use those dollars for other purposes/needs of the city. No action was taken.

Motion by Downing, seconded by Schmall to approve Resolution No. 2025-07: APPROVING THE HIRE AND SETTING THE WAGE FOR THE NEW PLAINFIELD PUBLIC LIBRARY DIRECTOR. Roll call vote- Downing, Neil, Schmall, and Shurtleff. Nays: None. Absent: Balvanz. Motion carried.

Motion by Neil, seconded by Shurtleff to approve Resolution No. 2025-08: APPROVING THE HIRE AND SETTING THE WAGE FOR THE NEW CITY CLERK/TREASURER. Roll call vote- Downing, Neil, Schmall, and Shurtleff. Nays: None. Absent: Balvanz. Motion carried. Mayor and Council welcomed Abigail Miller as the new clerk. Miller will start on Wednesday, May 21st.

Motion by Downing, seconded by Shurtleff to approve Resolution No, 2025-09: APPROVING THE STAFF CHANGE TO INTERIM CLERK/TRAINING OFFICER. Roll call vote- Downing, Neil, Schmall, and Shurtleff. Nays: None. Absent: Balvanz. Motion carried.

Several properties that need nuisance yellow tags and letters were discussed. Properties will be tagged and lettered over the next few weeks.

Due to a conflict between training dates and the next regular meeting, City Clerk Lentz suggested the regular June meeting be moved to June 16th. Motion by Downing, seconded by Shurtleff to change the date of the next regular meeting to Monday, June 16th at 6:00pm. Ayes: All. Motion carried.

Motion by Neil, seconded by Schmall to approve a Class C Retail Alcohol License (LC) for The Ole 707, pending dram insurance approval. Ayes: All. Motion carried.

Motion by Schmall, seconded by Downing to adjourn the meeting at 7:07pm. Ayes: All. Motion carried.

Thomas Geise, Mayor

Attest: Brittney Lentz, City Clerk/Treasurer

Transcribed by the City Clerk/Treasurer, subject to Council approval.